

BYLAWS  
OF THE  
NATIONAL WOMEN'S 500 CLUB, INC.

ARTICLE I

NAME

The name of this organization is the National Women's 500 Bowling Club, Inc., a non-profit organization, hereinafter referred to as the National 500 Club.

ARTICLE II

The National 500 Club is formed for the following objectives and purposes:

1. To unite in a National Honorary group all adult female bowlers who have qualified for membership by bowling a three game scratch series of 500 or more, in leagues and tournaments certified by the Women's International Bowling Congress, (formerly WIBC) United States Bowling Congress (USBC) Canadian Tenpin Federation or Young American Bowling Alliance Collegiate Division or any other governing body.
2. To conduct an annual tournament for its members, certified by USBC.
3. To encourage members to promote social activities and devote themselves to the fun of the game of American Tenpins.
4. To urge all members to play the game in a clean, sportsman like manner, bring credit and honor to themselves and the National Bowling 500 Club.
5. To encourage city and state groups to form local clubs to conduct USBC certified tournaments, promote social activities, bowl for fun and in general, carry out the objectives and purposes of the National 500 Club on the local level.
6. The National 500 Club has no jurisdiction over local groups; however, advice and counsel will be given upon request.

ARTICLE III

MEMBERSHIP AND DUES

SECTION 1. MEMBERSHIP

- A. To join the National 500 Club, a bowler must have rolled a scratch series of 500 or more in a certified league or tournament, only the first three (3) consecutive games of a series to count.
- B. An applicant for membership must have her 500 series verified by the signature of a local 500 Club officer. In the absence of a local 500 Club, a local association officer or league officer can verify the score and the bowler's USBC adult membership. Verification of 500 series may be obtained from newspaper clippings, individual average record card, or other satisfactory evidence.

SECTION 2. LIFE MEMBERS

A life member may be nominated and approved only by the National 500 Club Board of Directors, which nomination shall then be submitted to the membership for approval at a membership meeting. A nominee shall have been President or Secretary-Treasurer of the National 500 Club. She shall have performed her duties with dignity and respect to the Board of

Directors and to the entire membership. A life member may attend meetings of the Board of Directors with privilege of voice and vote.

### SECTION 3. MEMBER EMERITA

Member emeriti may be nominated and approved only by the National 500 Club Board of Directors, which nomination shall then be submitted to the membership for approval at a membership meeting.

- A. No more than one (1) member emeriti may be elected at the same meeting.
- B. A nominee must have served at least four (4) years as a member of the Board of Directors of the National 500 Club and shall have rendered valuable service to the National 500 Club. Member emeriti may be invited to attend meetings of the Board of Directors in an advisory capacity with the privilege of voice only.

### SECTION 4. HONORARY MEMBERS

Only the National 500 Club Board of Directors may present an honorary membership to a non-member dignitary of prominence whose interest in bowling has contributed to the game of American Tenpins. An Honorary member shall have no voice, vote or privileges unless all qualifications for National 500 Club membership are met.

### SECTION 5. DUES

Membership fee in the National 500 Club shall be a one-time fee of \$15.00, which includes the National 500 pin and membership card. Membership in the club shall be automatically suspended if membership in USBC is suspended and shall continue until such time as the person is reinstated by USBC.

### SECTION 6. FISCAL YEAR

The Fiscal Year shall be August 1 thru July 31

## ARTICLE IV

### OFFICERS AND DIRECTORS

The Officers of the National 500 Club shall be President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary-Treasurer, Sergeant at Arms and six (6) Directors, together with the officers shall constitute the Board of Directors.

The term of office of each officer and director shall be three (3) years until a successor has been elected and start the term on August 1 following being elected. The President shall be limited to two (2) terms of three (3) years.

## ARTICLE V

### ELIGIBILITY AND ELECTIONS

#### SECTION 1. ELIGIBILITY AND QUALIFICATIONS

A candidate to be eligible for nomination as an officer or director shall hold a current USBC adult membership during her term of office and a member of the National Women's 500 Club.

Anyone holding a position on the National 600 Club or National 700 Club Board is ineligible to serve on the National 500 Club Board.

- A. A candidate to be eligible for a line officer shall have served at least one complete term of office on the Board of Director during the three-year period immediately preceding the nomination. The year of nomination is included as part of a complete term of office.
- B. A candidate to be eligible for a director shall be an active member of a local bowling association for two years or more.
- C. Nominations may be made from the floor, but written qualifications shall be given to the chairperson of the nominating committee 24 hours prior to the annual meeting.
- D. A member submitting fraudulent information on her qualifications shall be subject to dismissal from office by the Board of Directors.
- E. No more than two (2) National 500 Club members who hold the same local and state membership may serve on the National 500 Club Board of Directors at the same time.

## SECTION 2. ELECTION

All officers and directors shall be elected by ballot at the annual meeting.

### A. OFFICERS

Officers shall be elected by a majority vote. When three or more candidates are nominated and a majority vote is not reached on the first ballot, the candidate having the lowest vote total shall be dropped from the list of candidates. Balloting shall continue and the same procedure followed until a candidate receives the required majority. When only two candidates remain on the ballot, balloting shall continue until a candidate receives a majority vote. When only one candidate is nominated, a voice vote may be taken.

### B. DIRECTORS

Directors shall be elected by plurality vote. The election shall be by ballot, except that a voice vote may be taken when the number of candidates does not exceed the number of positions to be filled.

## SECTION 3. VACANCIES

The President with the approval of the Board of Directors shall fill vacancies occurring in office except that of the President. The appointees shall hold that office for the remainder of the unexpired term.

## ARTICLE VI

### DUTIES OF BOARD OF DIRECTORS

The management of the club shall be vested in the Board of Directors, who shall have full control and power to carry out the objectives of the club.

- A. The Board of Directors shall direct and control the tournaments of the club, which are under the supervision of the Tournament Director.
- B. The Board of Directors shall appoint a committee or an accountant too audit the club accounts each year or when requested by the Board of Directors. The auditing committee or accountant shall submit a written report to the Board of Directors first and submit a report, in writing, at the first membership meeting thereafter.

- C. All withdrawals in the name of the club shall carry the signature of an authorized officer. The Board of Directors shall designate those who are authorized to sign for withdrawals.
- D. The Board of Directors may authorize the treasurer to pay all routine bills without delay, but shall review other bills and if found correct, approve payment.
- E. The Board of Directors shall see that the office of Secretary/Treasurer or Treasurer is bonded.

## ARTICLE VII

### DUTIES OF OFFICERS AND DIRECTORS

#### SECTION 1. PRESIDENT

- A. The President shall be empowered to conduct and transact business of the club by mail and may request a mail vote or an e-mail vote from members of the Board of Directors when necessary.
- B. She shall preside at all meetings and conduct them in accordance with the rules adopted.
- C. She shall be an ex-officio member of all committees except the nominating committee and auditing committee.
- D. She shall appoint an auditing committee, finance and budget committee, nominating committee, legislative committee, publicity chairperson and a ways and means committee. She may also appoint such other committees as are deemed necessary to aid and assist the Board in the management of the affairs of the National 500 Club. Duties of these shall be defined in the Policy and Procedure Manual.
- E. She shall see that all officers, directors and committees function within the framework of the Bylaws and policy and procedures.
- F. She shall arrange for appropriate accommodations for the Annual National 500 Club meeting.
- G. She shall verify the bank balance monthly.

#### SECTION 2. DUTIES OF THE VICE PRESIDENTS

- A. The Vice Presidents in the order of their precedence, in the absence of the President shall perform the duties of that office and shall discharge such other duties as maybe required of them.
- B. In the event of a vacancy in the office of President, the Vice Presidents in the order of their precedence shall serve as President for the remainder of the term.

#### SECTION 3. DUTIES OF THE SECRETARY/TREASURER

- A. The Secretary-Treasurer shall keep a true and accurate record of membership and of all the proceedings of the meeting and tournament(s) initiated or sponsored by the National 500 Club.
- B. She shall receive all dues or other funds paid or donated to the National 500 Club. Within seven (7) days of receiving funds, she shall deposit them in the name of the National 500 Club. The deposit shall be made in (1) bank which is a member of and whose deposits are insured by the Federal Deposit Insurance Corporation or Federal Savings and Loan Insurance Corporation or (2) a credit union, which is federally insured.

- C. She shall keep a true and accurate account of all receipts, disbursements, and warrants, and shall at each meeting submit a written report of all transactions.
- D. She shall notify the National 500 Club's Web-Master, at least forty (40) days in advance of the National 500 Club activates, giving dates, time, place and purpose.
- E. She shall perform the duties assigned to her in connection with the tournament (s). She shall account for all tournament funds and shall see that all tournament rules are procedurally adhered to.
- F. She shall purchase all supplies necessary to maintain her office.
- G. She shall receive a salary, which is to be determined by the Board of Directors.
- H. She shall be ex-officio of all committees except the nominating committee.
- I. She may revise, codify, renumber or correct any provision in these Bylaws to eliminate errors in spelling or grammar or to bring about clarification, proper order and sequence, but in doing so, she shall not change the meaning or purpose of any provision so changed, renumbered or clarified.

#### SECTION 4. DUTIES OF SERGEANT AT ARMS

- A. The Sergeant at Arms shall maintain order during the meetings and shall perform such other duties as may be requested by the President.
- B. She shall lead the salute to the flag.
- C. She shall see that all members attending the annual meeting sign the register.

#### SECTION 5. DUTIES OF DIRECTORS

- A. The Directors shall attend all meetings of the Board of Directors
- B. They shall perform such other duties as may be assigned to them by the President.

#### SECTION 6. RECORDS

- A. All Board members upon completing their term of office or upon resigning, or upon being removed from office, shall turn over all the records within 30 days to the President. All monies shall be properly accounted for and shall be receipted for by the appropriate officers.
- B. All outgoing officers and directors shall provide their successors with as much job familiarization and as much pertinent information as possible.

### ARTICLE VIII

#### MEETINGS

##### SECTION 1. ANNUAL MEETING

The Annual Meeting shall be held at a place and time determined by the National 500 Club Board of Directors. It shall be open to all members. Members may register for the Annual Meeting, showing membership card or receipt for payment of the National 500 Club membership fee, signed by a Local 500 Club Officer or Local Association Officers in accordance with Article III, Section I, Item (B). Only members are eligible to take part in the deliberations and vote at the Annual Meeting.

## SECTION 2. BOARD OF DIRECTORS MEETING

There shall be at least but not restricted to, one meeting of the Board of Directors held annually; prior to the National Women's 500 Club Annual Meeting.

- A. Mail and Electronic Voting – Action(s) Without a Board Meeting.  
Actions which are deemed necessary to conduct business/operations of the National Women's 500 Club may be taken outside of a Board Meeting by use of mail, e-mail or teleconference.

## SECTION 3. QUORUM

The quorum for the National 500 Club Board of Directors meeting shall be five (5) Board members.

The quorum for the National 500 Club Annual Meeting shall be fifteen (15) members, four (4) of whom must be members of the Club's Board of Directors.

## ARTICLE IX

### PARLIMENTARY AUTHORITY

The rules of Parliamentary practice in Robert's Rules of Order, newly revised, shall govern the proceedings of the National 500 Club and of the Board of Directors, subject to any special rule which have been or may be adopted.

## ARTICLE X

### SECTION 1. POWER TO AMEND

The National 500 Club Bylaws may be amended by a majority vote of those present and voting at an annual meeting, provided the procedure in Section 2 has been followed. A majority vote is required for an amendment to a proposed amendment.

### SECTION 2. PROCEDURES

Any member or group of members of the National 500 Club may submit proposed amendments to these Bylaws.

- A. The proposed amendments shall be submitted in writing to the Club's President, Secretary or Legislative Committee chairperson by January 15<sup>th</sup> prior to the Annual Meeting of the Club at which the proposed amendments are to be voted on.
- B. The Legislative Committee, when it meets, shall review all proposed amendments, which have been submitted and may propose such additional proposed amendments, as it may consider necessary.
- C. All proposed amendments should be presented to the members of the National 500 Club Board of Directors. The Board of Directors should consider all amendments at a meeting prior to the Annual Membership meeting and should report its recommendations, if any, to the members in attendance at the Annual Meeting.
- D. The proposed amendments, if any, to be considered at the Annual Meeting shall be given to the members upon registering for the Annual Meeting.

### SECTION 3. EFFECTIVE DATE

All amendments shall become effective on August 1<sup>st</sup> following adoption unless otherwise specified at the time of adoption.

As Amended July 25, 2010